

**Town of Garner
Town Council Meeting Minutes
August 21, 2018**

The Council met in regular session at 7:00 p.m. in the Garner Town Hall located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Present: Mayor Ronnie Williams, Mayor ProTem Ken Marshburn, Council Member Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, and Council Member Gra Singleton

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Pam Wortham-Finance Director, Sonya Shaw-PRCR Director, Rob Smith-Asst. PRCR Director, Rick Mercier-Communications Manager, William E. Anderson-Town Attorney, Stella Gibson-Town Clerk

PLEDGE OF ALLEGIANCE: Council Member Buck Kennedy

INVOCATION: Council Member Buck Kennedy

PETITIONS AND COMMENTS

Chris McGinnis stated he received a Notice of Violation from the Town stating he was operating a business in a residential neighborhood. Mr. McGinnis assured the Council that was not the case and has since removed the items from his property giving that impression. He stated he is in full compliance with the Town's Unified Development Ordinance and requests a fair and impartial hearing before the Board of Adjustment.

Kenny Lynch expressed concern regarding the construction schedule of the Rec Center.

ADOPTION OF AGENDA

Council Member Behringer requested to add a closed session per N.C. General Statutes Section 143-318.11(a)(6) "to discuss the qualifications, competence, performance, character, fitness, or conditions of appointment of an individual public officer or employee."

Motion: Marshburn
Second: Johns
Vote: 5:0

PRESENTATIONS

James R. Stevens Service to Garner Award

Amy White was recognized as the recipient of the 2018 James R. Stevens Service to Garner Award. This award is bestowed on citizens who have made substantial, outstanding contributions to Garner.

Investment Update

Craig Robinson with PFM presented the Town's quarterly portfolio and economic update through June 30, 2018.

CONSENT

North Garner Middle School Joint Use Agreement

Presenter: Sonya Shaw, PRCR Director

Ms. Shaw stated the Joint Use Agreement for North Garner Middle School needs to be renewed. The contract covered a 15-year period for use of North Garner Middle School baseball field, Avery Street driveway access and parking. The Town's use of the baseball field is primarily for athletic programming partners.

Action: Approve Joint Use Agreement

Motion: Kennedy
Second: Marshburn
Vote: 5:0

PUBLIC HEARINGS

NEW/OLD BUSINESS

PRCR Comprehensive Plan Scope of Services Proposal

Presenter: Sonya Shaw, PRCR Director

Ms. Shaw stated the Comprehensive Plan covers a 10-year period and is required for PRCR to maintain national accreditation. The plan covers citizen survey, community input, stakeholder/focus group meetings, recreation trends, analysis, facility, park and program assessments, park operations and maintenance review, and budget review analysis. The Greenway Plan will include community input, stakeholder/focus group meetings, review, evaluation and recommendations for existing conditions, proposed trail alignments and connectivity gaps, and cost estimates. After reviewing and evaluating five Request for Proposal (RFP) responses to the PRCR Comprehensive and Greenway Plan, McAdams was selected as consultant for plan development services. Ms. Iona Thomas of McAdams clarified several areas in the proposal and advised the estimated completion of this project is 9 to 12 months.

Action: Authorize Execution of Contract with McAdams subject to the Town Attorney's review of Section 16 (Waiver of Consequential Damages/Limitation of Liability and Section 18 (Arbitration)).

of the Terms and Conditions of the Contract by the Town Attorney.

Motion: Kennedy
Second: Behringer
Vote: 5:0

Meadowbrook Scope of Services Proposal

Presenter: Sonya Shaw, PRCR Director

Ms. Shaw stated the services of this proposal include development of a master plan for Meadowbrook which includes citizen survey, community input, stakeholder/focus group meetings, site review, assessment and analysis, conceptual design alternatives, final master plan design and operation costs analysis. After reviewing and evaluating eleven Request for Proposal (RFP) responses to the Meadowbrook Park Master Plan, McAdams was selected as consultant for master plan development services. When services for both the Meadowbrook and the PRCR Comprehensive Plan are being performed, there may be an overlap in services.

Action: Authorize Execution of Contract with McAdams subject to the Town Attorney's review of Section 16 (Waiver of Consequential Damages/Limitation of Liability and Section 18 (Arbitration).

Motion: Marshburn
Second: Kennedy
Vote: 5:0

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- Finance Report
- Mr. Hodges provided an update on the following:
 - Garner Road Drainage – The Town's Engineering and Public Works Departments, NCDOT, and NCRR, and NCDOT met onsite to investigate the situation. NCDOT has committed to help extend the ditch on Garner Road toward the east. They are also going to help upsize the pipe that goes under Garner Road.
 - Garner Magnet High School Grass – Staff is meeting with the Senior Director of WCPSS Facilities to discuss the overall condition of landscape on the campus. Staff will also discuss the installation of a repeater device.
 - Creech Road Intersection Striping – Staff met with NCDOT and the turn lane off of Creech Road will not be removed. However, signalization improvements/changes will be made: a stop bar on Garner Road turning toward Creech Road which would require traffic to stop further back. Staff could ask NCDOT to look at the stop bar on Creech Road and see if it is as far back as it can be.

ATTORNEY REPORTS

COUNCIL REPORTS

Behringer

- Asked how the requests for agency funding was determined. Mr. Dickerson stated requests were funded based on last year's request but will follow-up.
- Reported she will be attending the CityVision Conference in September.
- Vehicles run light at Creech Road.

Singleton

- Reported receiving numerous complaints regarding the the overall condition of the landscape on the South Garner High School campus.
- Asked what interest rate was received on the recent bond sale. Ms. Wortham advised the interest rate received was 3.066.
- Asked about the status of the cross walk signage at Aversboro & Buffaloe Roads and Timber Drive and Buckingham Road. Mr. Dickerson advised the equipment has been received and staff is coordinating with the manufacturer to install. This should occur in the next couple of weeks.

Kennedy

- Reported attending the MOU committee meeting with Garner Volunteer Fire Rescue and discussing benchmarking results comparing the Town with other municipalities.
- The Public Works Committee will meet on August 29 to follow-up from Work Session items.
- Requested Judy Bass, representing the historic preservation group, to make a presentation to Council.
- Asked staff to review sketch of cutout section of Aversboro Road at the townhome construction site to see if any potential drainage issues appear present.

Mayor ProTem Marshburn and Council Member Johns had nothing to report.

RETURN TO REGULAR SESSION AND ADJOURNMENT: 9:57 p.m.